



BELLEVUE ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS

BAEOP MEMBER SCHOLARSHIPS

TUITION REIMBURSEMENT GUIDELINES

1. Must be a BAEOP member at the time of application.
2. Must have been a BAEOP member for a minimum of two (2) consecutive years.
3. Must be working toward earning their PSP Certificate.
4. Scholarship awards must be claimed within one-year following award date.
5. Applicant must complete the application form and attach an essay on "Why I Am Applying for a Member Scholarship." Include educational/professional goals and how this scholarship meets your current need for assistance.
6. Include one letter of recommendation from an individual in the field of education.
7. All applications and accompanying information must be mailed to the BAEOP Scholarship Chairman, postmarked by April 1 of the current school year.
8. Recipient will be chosen by an impartial panel of judges made up of BAEOP members.
9. The BAEOP Scholarship Chairman will notify each recipient of the award no later than May 1 and the winners will be recognized at the Spring meeting.
10. The BAEOP Treasurer will reimburse up to \$200.00 to each scholarship recipients for tuition, following completion of a class, workshop or conference. Recipients must provide proof of attendance in order to receive the reimbursement.

Questions and requests for information should be directed to:

Sandi Ivie
Chinook Middle School
2001 98th Ave NE
Bellevue, WA 98004
Iviep@bsd405.org

BAEOP Scholarships (3) \$200.00 each

BELLEVUE ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS

BAEOP MEMBER SCHOLARSHIP APPLICATION

These scholarships are open to BAEOP members who are continuing their education while working toward a PSP Certificate.

Scholarship award is based on the essay, which should include association activities, financial need, community activities, and personal background. Judging criteria is as follows:

association activities - 15%,	financial need - 15%,
community activities - 5%,	letters of recommendation - 15%,
educational goals - 15%,	one-page essay - 35%,

Please TYPE all requirements on the application form. Mail this form with one page essay on "Why I Am Applying for a Member Scholarship." to the Scholarship Chairman, postmarked by April 1.

Name _____
(Last) (First) (Middle)

Home address _____
(Number and Street) (City, State, Zip)

Dept or School _____ Work phone _____

Have you applied for admission at an institute of higher education? _____

Are you enrolled in an institute of higher education? _____

List association activities _____

Academic awards or honors _____

Your career plan _____

List Spouse and dependents (if applicable) _____

Signature of Applicant _____ Date _____