



# BAEOP KEYNOTER

Volume 25, Issue 1

October 2005

**BELLEVUE ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS**  
An affiliate of NAEOP, the **NATIONAL ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS**  
—the only national professional association for office personnel in education

## Cash for Scholarship Fund Mounting Monthly

BAEOP has several recycling activities to earn money for our Scholarship Fund. Last spring we received approval to recycle district printer cartridges for cash (excluding Dell). Members have also been collecting them from friends and family members. We have received an average of \$25.00 per month from Cartridges for Kids and that was just during the summer months. Now that school is back in session, we hope to collect even more. We can also submit fax and copier cartridges, retired cell phones, pdas and laptops.

If you have any of these items please contact Kathleen Gleich (4074) or send them to her in District mail (ESC/Human Resources).

In an effort to add more dollars to the fund, we are also collecting newspaper and aluminum cans to be recycled. Most of us probably put these items in the garbage or try to find a place to recycle them. Well, we have just the place for you - there is a "big blue" container at ESC, Kelsey Creek Home School and Robinswood School for recycling newspaper, and Wendy Fischer (ESC/Purchasing) is taking any aluminum cans we receive (preferably crushed) to a recycling company near her home.

Please bring old newspaper to one of the above-mentioned locations. Do as some members have and ask family members and neighbors to donate too, it is for a great cause.



Christina Kwong, Scholarship Chairperson, presents last year's scholarship winner Andrew Kreek with an award at the Spring General Membership meeting held at Azteca in Bellevue.

## IMPORTANT DATES TO NOTE:

October 26 BAEOP 2<sup>nd</sup> Annual Homecoming will be held in the ESC Boardroom - The theme will be "Emergency Preparedness". See flyer for additional information.

November 22 Humanitarian Project - Helping with the holiday food bank at Hopelink from 5:30 to 7:30. Dinner and socializing to follow for those who can stay.

December 8 Holiday Social - Flyers will be out soon.

January 15 BAEOP Scholarship deadline

January 15 PSP filing deadline

February 1 WAEOP Scholarship deadline

February 9 Workshop - "Feng Shui Principles for Practical Application", watch for flyers soon.

March 15 NAEOP Scholarship deadline

April Spring Raffle Basket. We welcome any donations to be included in the Raffle Basket. All proceeds will go to the BAEOP Scholarship Fund.

April WAEOP Spring Conference, Wenatchee - dates and location will be announced at the Fall Institute.

April 11 Humanitarian Project - Helping with the holiday food bank at Hopelink from 5:30 to 7:30. Dinner and socializing to follow for those who can stay.

April 27 BAEOP Workshop - Topic and speaker not yet confirmed

May 15 PSP filing deadline

May ? Spring General Membership meeting



## PRESIDENT'S MESSAGE

Hope you all enjoyed our nice warm summer. I had the privilege of attending the NAEOP Institute and Conference in Tucson, Arizona. It was very moving to see so many AEOP members in one place, nearly 500 from all over the country. Washington was well represented with 42 members attending the Conference. We nominated and elect new committee members and vote on other items of business. The workshops were very informative as usual and it was thrilling to see WAEOP and other Washington affiliates receive several awards. The 1<sup>st</sup> Place Newsletter Award for a local affiliate went to Auburn AEOP and WAEOP took 3<sup>rd</sup> place in the state division. WAEOP also took 2<sup>nd</sup> in the Louise Henderson Nelson Award in the state division and Yakima Valley AEOP took 1<sup>st</sup> in the local affiliates. It is always interesting to talk with people who work in different school districts, to see how we may benefit from their experiences. I was grateful that they had air conditioning because the temperatures ran 110 to 115 most days. Needless to say I was glad to get back home.

*"BAEOP has several opportunities for service available to anyone willing to give of themselves."*

*(see page 4)*



***The mission of the Washington Association of Educational Office Professionals (WAEOP) is to promote the professional standards of its diverse membership through networking, information, and educational opportunities.***

I also attended the WAEOP Summer Board meeting in Moses Lake. One of the board members brought boxes and boxes of school supplies that were donated by her church. Another church member had volunteered her time to sew some bags and fill them with the supplies that were donated by the church. Each board member went home with about 25 bags of supplies to distribute to their local area. I contacted Debbie Gordon at Phantom Lake and she gratefully accepted the bags of school supplies and said she would find "good homes" for each of them.

WAEOP is celebrating their 50<sup>th</sup> Anniversary this year, with a special Institute: "Golden Pathways...50 Years of Excellence." They have arranged for several dynamic speakers and topics throughout the weekend.

BAEOP is hosting their 2<sup>nd</sup> Annual "Homecoming" on October 26<sup>th</sup> in the Boardroom at the ESC Building. Flyers have been distributed, if you didn't receive one, let any of our board members know and we will gladly send you one. Our speaker will be JoAnn Jordan, who has been with the Bellevue Fire Department for 16 years in the Emergency Preparedness Department. Topics she will be sharing on are: Is Your Family Ready for a Major Disaster?; What Threats Might We Face in Our Area?; How to be Safe and How to Prepare. Hope many of you can join us.

## BOARD MEMBERS FOR 2005-2006

President	Paula Jo Brave	4510	Capital Construction - MSC
Vice President	Judy Johnston	7870	Kelsey Creek Home School
Recording Secretary	Christina Kwong	4007	Accounting - ESC
Treasurer	Marie Vieth	7040	Bellevue High School
Trustee #1	Christina Large	4200	Student Placement - ESC
Trustee #2	Wendy-Jean Fischer	4141	Purchasing - ESC
Trustee #3	Maribel Estrada	4106	Payroll - ESC
Past President	Karen Penewell	7802	Robinswood Schools
Entertainment Books	Paula Jo Brave	4510	Capital Construction - MSC
Humanitarian Activities	<u>Vacant</u>		
Membership Chair	Mary Montgomery	4518	Operations - MSC
Newsletter Editor	Kathleen Gleich	4074	Human Resources - ESC
Nominations Chair	<u>Vacant</u>		
PSP Chairperson	Marie Vieth	7040	Bellevue High School
Scholarship Chair	Christina Kwong	4007	Accounting - ESC
Social Activities Chair	<u>Vacant</u>		
Ways & Means Chair	<u>Vacant</u>		
Workshop/ Inservice Coordinator	Judy Johnston	7870	Kelsy Creek Home School

As you can see we have several committees and each of them could use additional committee members. If you need some points toward obtaining your PSP Certificate or think you may be interested in being of service to your local professional association, please contact Paula Jo (4510) for more information or to volunteer your services.

### BE BRILLIANT - BUY BAEOP ENTERTAINMENT BOOKS NOW

Entertainment 2006 Savings Books are available through BAEOP for only \$30.00. They are a smart buy and would make a great holiday gift for anyone on your list. All proceeds will benefit the BAEOP Scholarship Fund, which in turn will benefit BAEOP member dependents. You can order from most BAEOP members. You can also order online by going to [www.entertainment.com/support](http://www.entertainment.com/support) and entering our group account number (128903). By using our group account number you will be assured that BAEOP will receive credit for your order and that you will receive our special rate, which is \$5.00 lower than the retail price.

**BELLEVUE  
ASSOCIATION  
OF  
EDUCATIONAL  
OFFICE  
PROFESSIONALS**

*Having a good time at the BAEOP Spring General Membership meeting on May 25, 2005 are (front) Susan Willecky, Marti Edger, (back row) Christina Large, Paula Jo Brave, guest speaker Bernadine Smith, Kathleen Gleich, Kathleen Auld and Judy Johnston. Several others were in attendance, but left before pictures were taken.*



## **BAEOP's SPRING FLING**

The annual Spring General Membership meeting was attended by almost 20 members. Our guest speaker, Bernadine Smith gave us some tips on coordinating our wardrobe for work and pleasure.

During our brief business meeting, we ratified our revised Bylaws and elected officers to serve for 2005-2006. A \$50 Gift Certificate was presented to Jonathan Hwang for submitting the winning BAEOP logo design. We also awarded a \$500 Scholarship to Andrew Kreek to attend school this fall at University of Chicago.

*Ask at your job site  
for a Mini-Grant  
application to fund  
Professional  
Opportunities if you  
belong to the AISP  
bargaining group  
PRE-APPROVAL is  
required.*

**BELLEVUE  
ASSOCIATION OF  
EDUCATIONAL  
OFFICE  
PROFESSIONALS**

