

**National Association of Educational Office Professionals
Professional Standards Program Checklist**

Name _____

Address _____

City, State, ZIP+4 _____

Email Address _____

Option you are applying for:

- | | |
|---|---|
| <input type="checkbox"/> Basic | <input type="checkbox"/> Associate Degree |
| <input type="checkbox"/> Associate Professional | <input type="checkbox"/> Bachelor Degree |
| <input type="checkbox"/> Advanced I | <input type="checkbox"/> Master Degree |
| <input type="checkbox"/> Advanced II | <input type="checkbox"/> Doctoral Degree |
| <input type="checkbox"/> Advanced III | |

- Recertification
- CEOE only
- CESE only

Forms required for Applying for your first PSP Certificate	Applicant	PSP Chairman/ President	NAEOP Staff
Form I, Page 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Form I, Page 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Form IIa: Signed by PSP Chairman or President	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Form IIb: Signed by PSP Chairman or President	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Forms required for Upgrading your PSP Certificate			
Form IIa: Newly completed since last certificate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Form IIb: Newly completed since last certificate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Form III	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Forms required for Recertification			
Form IV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Form V	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Form Va	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Forms required for CEOE/CESE			
Form VI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For office use only

Application is _____ Approved _____ Not approved

Remarks _____

- _____ Inservice Carryover
- _____ AEOP Carryover
- _____ Non AEOP Carryover

NAEOP Staff

Date